

DORSET PRIMARY SCHOOL NO 5132
PUPIL PLACEMENT POLICY

PURPOSE

To provide a planned approach to the organisation of classes and the learning environment which best meets the needs of students and staff.

BROAD GUIDELINES

- Class sizes are governed by the Department of Education and Training's guidelines to a major extent although the school has limited flexibility in the implementation of those guidelines.
- The school will provide all students with access to a comprehensive education which includes specialist areas aligned with manageable class sizes.
- The placement process will be implemented as follows:
 - Consultation will take place as necessary with the previous teacher (including pre-school teaching staff), teaching staff at the next year level, area coordinators, the Principal, parents and students.
 - The classroom teachers shall oversee the formulation of classes, taking into consideration the abilities and interests of each child as well as their academic, social, emotional and behavioural needs.
 - Proposed class lists will then be presented to the Principal for final checking.
 - Parents will be given the opportunity to express any relevant educational issues relating to the placement of their child prior to the placement process beginning.
 - Any relevant educational issues for consideration should be lodged in writing with the Principal by the designated date and will be addressed in a follow up interview if deemed necessary by the Principal.
 - Parents are encouraged to be mindful that whilst every endeavour will be made to address issues or include friendships, the final decision shall be made by the Principal, based on the professional input of staff and any other relevant information.